

**Council of Governors Meeting**  
**Minutes of the Meeting held in Public**  
**Thursday, 20 July 2017**  
**at 5.30pm in the Post Graduate Lecture Hall, Leighton Hospital, Crewe**

**Present**

Dame P Bacon	Deputy Chair
Dr K Birch	Lead Governor and Public Governor (Vale Royal)
Mr T Ashcroft	Public Governor (Vale Royal)
Mrs S Regan	Public Governor (Vale Royal)
Mrs B Beadle	Public Governor (Crewe and Nantwich)
Mrs J Roach	Public Governor (Crewe and Nantwich)
Mr B Selby	Public Governor (Crewe and Nantwich)
Mr D Fricker	Patient and Carer Governor
Mrs M Leverington	Patient and Carer Governor
Mrs N Moores	Patient and Carer Governor
Mr J Pritchard	Patient and Carer Governor
Mrs P Psaila	Patient and Carer Governor
Mr R Stafford	Patient and Carer Governor
Mr J Griffiths	Partnership Governor (Vale Royal CCG)
Dr G Pearson	Partnership Governor (MMU)
Ms C Birch	Staff Governor
Mr N Boyce-Cam	Staff Governor
Mrs J Martin-Jackson	Staff Governor
Mr J Osuagwu	Staff Governor
Mr R Sutton	Staff Governor

**In attendance**

Dame P Bacon	Non-Executive Director and Deputy Chair (up to item CoG/17/07/16)
Mrs T Bullock	Chief Executive (up to item CoG/17/07/16)
Ms E Carmichael	Director of Workforce and OD (up to item CoG/17/07/16)
Mr D Hopewell	Non-Executive Director (up to item CoG/17/07/16)
Ms A Lynch	Director of Nursing and Quality (up to item CoG/17/07/16)
Mr M Oldham	Director of Finance and Strategic Planning
Mr C Oliver	Chief Operating Officer (up to item CoG/17/07/16)
Mrs S Pickup	Customer Care Manager (item CoG17/07/3 only)
Mrs Amy Chadwick	Ward Manager (item CoG17/07/3 only)
Mrs J Davies	Patient and Public Involvement Manager (item CoG17/07/3 only)
Mrs Anna Chadwick	Dementia Lead and Admiral Nurse (item CoG17/07/15 only)
Mrs H Taylor	Associate, Deloitte (item CoG17/07/7 only)
Mrs K Dowson	Trust Board Secretary

**Apologies**

Mr D Dunn	Chairman
Mr M Perry	Public Governor (Vale Royal)
Mrs G Alasadi	Public Governor (Crewe and Nantwich)
Mr P Faulkner	Public Governor (Congleton)
Mrs J Ollier	Public Governor (Congleton)
Cllr S Burns	Partnership Governor (Cheshire West & Chester)
Cllr J Clowes	Partnership Governor (Cheshire East)
Mr P Colman	Partnership Governor (Chambers of Commerce)
Dr A Wilson	Partnership Governor (South Cheshire CCG)
Mrs H Piddock- Jones	Staff Volunteer Governor
Mr R Platt	Staff Governor
Mr J Barnes	Non-Executive Director

Mr J Church	Non-Executive Director
Mr M Davis	Non-Executive Director
Mrs R McNeil	Non-Executive Director
Dr P Dodds	Medical Director and Deputy Chief Executive

**CoG17/07/1**

17/07/1.1

**Welcome and Apologies for Absence**

The Deputy Chair welcomed everyone to the meeting in particular those Governors attending their first meeting.

17/07/1.2

The Deputy Chair noted apologies for absence, including those of the Chairman, noting that the meeting would be chaired by the Deputy Chair.

**CoG17/07/2**

17/07/2.1

**Interests to Declare**

There were no new interests declared and no interests declared in relation to any open items on the agenda. Mrs Dowson advised the council that following new guidance issued by NHS England (NHSE), the register of Governors interests will be published on the Trust website later in the year.

**CoG17/07/3**

17/07/4.3.1

**Governor Discussion Topic – National Staff Survey Results 2016**

Mrs Sue Pickup, Customer Care Manager, Mrs Amy Chadwick, Ward Manager (Acute Medical Unit) and Mrs Jayne Davies, Patient and Public Involvement Manager presented the results of the 2017 National Inpatient Survey. Mrs Pickup advised that 77,000 patients responded to this nationally, response rates are slightly down this year, both nationally and locally and Mid Cheshire's response rate was still comparatively high. Mrs Pickup advised that next year the Trust would be taking part in a pilot to send text reminders to increase the sample size.

17/07/4.3.2

Mrs Pickup noted that the Trust had scored in the same as previous years in all areas, although the results had worsened in some areas. Mrs Pickup underlined that though it was disappointing that the results had fallen back, following good improvements last year, the staff continue to strive to improve care for patients. All staff mentioned individually are sent this feedback. Mrs Pickup noted that the overall decline in the national patient survey results was a national picture and that last year seemed to be a very good year for the NHS, with results for the 2016 survey more aligned to those in 2015.

17/07/4.3.3

Mrs Davis advised that results are being shared with staff, to inform them of the areas where improvement is required and to share initiatives to improve results. Particular areas of work are speed of discharge, noise at night and response to the call bell. Mr Osuagwu asked if the results give any insight into when and why the call bell is not being answered. Mrs Pickup replied that the survey only asks if it was answered and within what timeframe but the Trust conducts its own audits to try and understand why this isn't happening. Ms Lynch added that all staff members present in the ward including therapists and pharmacists are now being asked to acknowledge a call bell going off now to support nursing staff and provide a quicker response.

17/07/4.3.4

Mrs Davis added that action planning groups have been meeting; these include doctors and representatives from across disciplines. These groups have prepared briefings for ward managers with next steps and actions. Progress in these areas will be measured regularly through the open and honest surveys and Mrs Davis thanked Governors for their help in

completing these. Dame Patricia noted that the survey is one measure among many and must be considered with other evidence to provide a balanced picture. Dame Patricia thanked the presenters for attending and for the work being done to improve the experience of patients.

**CoG17/07/4**  
17/07/4.1

#### **Minutes of the Last Meeting**

The minutes of the last meeting held on 4 May 2017 were agreed as a true and accurate record of the meeting.

**CoG17/07/5**  
17/07/5.1

#### **Matters Arising and Action Update**

The Deputy Chair noted that all three outstanding actions were complete or on the agenda. A further action 17/05/10.2 is due to be reviewed at the next meeting in October. There were no further matters arising.

**CoG17/07/6**  
**CoG17/07/6.1**  
17/07/6.1

#### **Chairman's Report**

##### **New Governors**

Dame Patricia advised the Council that Mr Ben Selby has been appointed as a public Governor representing Crewe & Nantwich following the retirement of Mr Adrian Lindop.

**CoG17/07/6.2**  
17/07/6.2

##### **Governor Induction**

Mrs Dowson reported that a catch up induction session for new Governors had been held on 1 June and a further informal session had been held for Mr Selby who was appointed late. One further Governor has not yet had induction and this is being arranged.

**CoG17/07/6.3**  
17/07/6.3

##### **NED/Governor Meeting held on 8 May 2017**

The Deputy Chair reported that this meeting was held in May, notes of which have been circulated.

**CoG17/07/6.4**  
17/07/6.4

##### **Chair/Governor 1to1 Meetings**

The Deputy Chair advised that every year the Chairman meets on an individual basis with Governors as part of their development. This year due to the number of new Governors, these have been postponed to the autumn. Mrs Dowson advised that all Governors who have responded should now have a date and further dates are available to those who have not yet replied.

**CoG17/07/6.5**  
17/05/6.5

##### **General Election 2017 (MP Representation)**

The Deputy Chair reported that following the General Election held on 8 June there had been two changes of MP locally. Ms Laura Smith (Labour) won in Crewe and Nantwich and Mr Mike Amesbury (Labour) in Weaver Vale. Fiona Bruce and Antoinette Sandbach (both Conservative) were re-elected to Congleton and Eddisbury constituencies. The Deputy Chair advised that meetings are being sought with the new MPs and paid tribute to Mr Edward Timpson and Mr Graham Evans for the active support that they had offered the hospital throughout their time as MPs. Mrs Bullock added that initial dates with the MPs are being sought jointly with the CCG to discuss the Capped Expenditure Programme (CEP) and the long-term sustainability review.

**CoG17/07/6.6**  
17/05/6.6

##### **Confed 2017 Feedback**

The Deputy Chair reported that the Chairman had attended this event at which Mr Jim Mackey, CEO of NHS Improvement (NHSI), Mr Jeremy Hunt, Secretary of State for Health and Mr Simon Stephens, Chief Executive of

the NHS spoke. The message was that Trusts have done well to meet financial targets and that this needs to continue. The success of CEPs is also a priority.

**CoG17/07/6.7**  
17/05/6.7

#### **Board Development**

The Deputy Chair informed the Council that the Board has begun a programme of Board Development activity. The first session of this work focused on partnership skills to support the Trust's vision of innovation through partnership. Dame Patricia advised that the partnership session was supported by Advancing Quality Alliance (AQuA), a regional membership organisation and took place in June and had been very positive. Dame Patricia noted that the Chairman was keen to involve the Governors in one of the sessions as part of the Council's development.

**CoG17/07/6.8**

#### **Governor Development**

The Deputy Chair reported that she and Mrs Dowson have organised a series of workshops for Governors to attend over the next four months. These are designed to build on induction for new Governors and provide refreshers for other Governors. Dates for these have been as follows:

- 10 August: Understanding Performance Targets and the Access and Flow Project, (Director of Operations)
- 19 September: Demystifying Membership Engagement, (Trust Board Secretary and Bereavement Manager)
- 19 October: Understanding Financial Reporting, (Deputy Director of Finance)

Dame Patricia added that the 1to1 discussions will build on these and review any other skills needs that emerge from these sessions.

**Resolved:** The Council noted the updates in the Chairman's report

**CoG17/07/7**  
17/07/7.1

#### **Annual Report and Accounts**

Mr Oldham presented the Annual Report and Accounts to the Council and introduced Mrs Helen Taylor of Deloitte, the External Audit Lead for the Trust who was attending to give the Council the auditor's opinion on the Annual Report and Accounts.

17/07/7.2

Mrs Taylor explained the role of Deloitte in auditing the Annual Report and Accounts to ensure it is a true and fair opinion. Mrs Taylor reported that all the opinions were unmodified with the exception of the audit on the Referral to Treatment (RTT) measure. Mrs Bullock explained the RTT to the council and there was some discussion by Governors of how this was measured. Mrs Taylor explained the reasons for the unmodified opinion and noted this was a national issue.

17/07/7.3

Mr Hopewell observed that this is an ongoing issue discussed at Audit Committee in some depth. Dame Patricia added that it is frustrating not to be able to make progress on making improvements which require an IT solution but noted this was not a priority as there was no impact on patient care. This is an issue across Trusts and the data is subsequently corrected in the normal process but the audit takes place before that as specified by regulators. Mrs Taylor reported that the A&E 4 hourly transit target was also assessed as was the Pressure Ulcer indicator which was the Governor nominated target, these received unmodified opinions.

17/07/7.4 Mrs Taylor advised that Deloittes had reviewed the Annual Report and Accounts including the Quality Account, which was submitted ahead of the NHS Improvement (NHSI) timetable and was of a high standard. Only minor recommendations were made which were reflected in the final version. Mrs Taylor reported that Deloittes had also assessed the validity of the Going Concern statement, assessing evidence from a range of sources to ensure it was realistic and fair given the significant financial challenges in the system.

17/07/7.5 Dr Pearson asked what the threshold would be to judge that performance had changed significantly and was a concern. Mrs Taylor replied there are no exact figures; it is a judgement based on underlying sample testing, for example if reviewing a sample of pathways across the hospital, problems with more than 30% of the sample may indicate an issue. Mr Oldham thanked Mrs Taylor and their team for their professional and efficient job and reiterated that Deloittes assurance confirms that the Annual Report and Accounts are valid and correct.

17/07/7.6 Mr Oldham gave a summary of the end of year financial position noting that the Trust had met the agreed control target. Mr Oldham confirmed that the Annual Report and Accounts have now been laid before Parliament. Mr Oldham explained that in addition KPMG act as internal auditors for the Trust and test the system of internal controls throughout the year. KPMG have also stated that the system is working and provides substantial assurance.

17/07/7.7 Mr Oldham added that the cash balance remained positive throughout year, although this had been challenging at times so payments to suppliers had been delayed as a result. Mr Oldham noted that investments had been smaller than in the past due to the limited availability of capital money.

**Resolved:** The Council of Governors noted the external auditors view on the Annual Report and Accounts, that they have been laid before Parliament and published on the Trust website.

#### **CoG17/07/8**

17/07/8.1

#### **Changes to the Constitution**

Mrs Dowson asked the Council to consider a proposed change to the Constitution in regard to the Staff Volunteers Constituency. Members can currently only stand as Governors in the constituency for which they are a member. Volunteers at the Trust currently have to become Staff Volunteer members once they have been with the Trust for 12 months and cannot therefore represent a public or patient constituency. The proposed change would allow volunteers to choose whether to become volunteer members, or remain public or patient members and therefore stand in the constituency of their choice.

17/07/8.2

The Deputy Chair asked the Council to approve the change to the constitution.

**Resolved:** The Council agreed the proposed change, subject to ratification at the Annual Members Meeting in October.

#### **CoG17/07/9**

17/07/9.1

#### **Patient Safety Walkaround Report: April 2016 - March 2017**

The Director of Nursing and Quality presented this report, summarising the Patient Safety Walkarounds that took place in 2016-17 and the

recommendations to support the visited areas that arose out of them. Ms Lynch noted that this was a new report that will now be reviewed through Trust governance processes. Ms Lynch commented that the wards appreciate the opportunity to show people around. Ms Lynch noted that there were eight visits in 2016/17. One walkaround was cancelled due to infection controls in place at the time.

17/07/9.2 Ms Lynch advised that Mrs Jane Palin, Associate Director of Integrated Governance is reviewing the walkarounds following discussions at Quality Governance Committee. The Deputy Chair thanked Governors for their participation in these visits and observed that this was a useful report which provides feedback to Governors and Non-executive Directors on action taken following the walkarounds.

**Resolved:** The Council were pleased to note the first report on patient safety walkarounds.

**CoG17/07/10** **Register of Governor Enquiries to Board and Committee Chairs**  
17/07/10.1 The Deputy Chair asked the Council to note the recent responses provided to enquiries raised by Governors. The Deputy Chair reminded the Council that this was introduced last year to provide a way of submitting questions to Board members and Board Committees to enable Governors to feedback to their Members. Any enquiries should be made through Mrs Dowson who will follow this up and then report back to the Council at each meeting.

**CoG17/07/11** **Annual Self-Assessment of Effectiveness**  
17/07/11.1 Mr Hopewell presented the results of this survey which were circulated to all Governors ahead of the meeting. Mr Hopewell noted the excellent response rate of 93% and thanked Governors for this. Mr Hopewell advised that the results will be discussed by the Chairman, Trust Board Secretary and Lead Governor.

17/07/11.2 Mr Hopewell noted that some Governors did not feel there was sufficient opportunity to ask Non-executive Directors and Executive Directors questions although comments in the survey had reflected the open and transparent culture of the Trust. Mr Hopewell reminded Governors that all Directors were available to answer any questions if the Council or Non-executive Director and Governor meeting did not give the opportunities for these to be asked.

17/07/11.3 Mr Hopewell acknowledged the comments on lack of involvement in setting the Trust strategy but noted the upcoming Governor strategy session to allow input from the Governors. Mr Hopewell reminded Governors that their input was welcome but the Board could choose whether or not to implement these views. The Governors however were able to hold the Board to account for the delivery of the Trust strategy as approved by the Board.

17/07/11.4 Mr Hopewell highlighted the positive responses from the new Governors who were positive about the induction process and the welcome from the Trust.

17/07/11.4 Dr Birch noted the comments about the size of the Council and meetings and the suggestion to hold smaller forums. Dr Birch commented that this

feeds into her wish to review how the Governors work and communicate as individuals and collectively as a body and what the best forums are for Governors. Dr Birch advised that this will be subject for discussion with the Chairman and the Trust Board Secretary. Mr Hopewell added that while smaller groups may facilitate more discussion this would then have to be communicated to other Governors. The Deputy Chair thanked Mr Hopewell and Mrs Dowson for their work on the survey and the Governors for responding and providing this important feedback.

**CoG17/07/12 Council of Governors Committees**

**Membership and Communications Committee - 10 July 2017**

17/07/12.1 Mrs Beadle, Chair of the Membership and Communications Committee presented the minutes of the meeting held on 10 July 2017. Mrs Beadle highlighted that the committee had reviewed the Membership Strategic Aims for 2017-19 and agreed an updated action plan for 2017-18. Mrs Beadle was also pleased to report that three Youth Ambassadors have been appointed and will start with the Trust for one year in September.

17/07/12.2 Mrs Beadle also advised that the committee had discussed the plans for the Annual Members Meeting to be held on 4 October at Winsford Lifestyle Centre. This year a Health and Wellbeing Fair will be held before the meeting from 10.30am-12pm to encourage more members to attend. A number of regional health organisations have confirmed including One You Cheshire East, Body Positive Cheshire, Active Cheshire and Brio Leisure who have sponsored the event through a hire fee.

17/07/12.3 Mrs Beadle asked all Governors to attend and encourage friends and family to attend as well. Mrs Beadle also asked for suggestions of organisations that might like to be involved or sponsor the event and asked that these are sent through to Mrs Dowson. In response to a question from Mrs Psaila, Mrs Dowson confirmed that there was no charge to have a stall. The Deputy Chair thanked Mrs Beadle for the update and thanked all the committee for their support and work.

**CoG17/07/13 Nominations and Remuneration Committee – 8 May 2017**

17/07/13.1 The Deputy Chair asked the Council to note the minutes of the Nominations and Remuneration Committee which had met to discuss the appointment of recruitment consultants to support the recruitment of two new NEDs by 1 April 2018. At the meeting, the committee had agreed to appoint Gatenby Sanderson.

**Resolved:** The Council noted the notes of the meetings of the Governor committees.

**CoG17/07/14 Chief Executive's Update Report**

Mrs Bullock presented the Chief Executives update advising that the report contains a lot of information and that her presentation assumes that the paper has been read in advance. Mrs Bullock welcomed Mr Chris Oliver to his first meeting of the Council of Governors.

**17/07/14.1 Quarter 4 Performance**

17/07/14.1.1 Mrs Bullock reported that the Single Oversight Framework (SOF) is now the performance framework for the Trust from NHS Improvement (NHSI). The revised report reflects this. The SOF rates Trusts according to how much support is required from NHSI on a scale of 1-4 as outlined in the

paper. Mrs Bullock reported that the Trust continues to be rated as a 2 which defines the Trust as being offered targeted support, this is due to A&E performance and the financial position of the Trust. Targeted support means monthly meetings with NHSI and bespoke support if required, noting that none has been offered or requested to date. Mrs Bullock advised that NHSI have just proposed a return to quarterly meetings which gives an idea of the confidence NHSI has in the Trust.

17/07/14.1.2 Mrs Bullock noted that the Care Quality Commission (CQC) rating is also shown in the report and that this will only change when a new CQC inspection takes place. The Trust rating overall is 'Good' but under the domain of Responsiveness the Trust had received 'Requires Improvement', so this will be an area of focus by CQC when they return. Mr Stafford asked what Responsive means. Mr Oliver replied that this is predominantly around waiting times such as the 4-hour transit time performance in A&E but in the previous inspection long waits for Outpatients were also reported and the Trust have done a lot of work to improve this.

**17/07/14.2 Quarter 1 Performance**

17/07/14.2.1 Mrs Bullock advised that performance targets for the 4 hourly transit time remain below target but the 62 day cancer target has been recovered and the Referral to Treatment 18 week (RTT) performance remains good. Mrs Bullock advised that the RTT may worsen under the Capped Expenditure Programme (CEP) as the level of activity is not affordable. Mrs Bullock informed the Council that NHSI will be attending the Connecting Care Board as part of the oversight of the CEP.

**17/07/14.3 Financial Position**

Mrs Bullock updated the Board on the financial report which reflects performance to the end of May 2017.

**17/07/14.4 Central Cheshire Health Economy Challenge (CEP)**

17/07/14.4.1 Mrs Bullock noted that the current financial report does not reflect the changes required as a result of the CEP which will start to show from month 3 reporting. Dr Birch commented that the CEP roadshows attended by Governors has been very useful but that it would be good to have a Governor only session. Mrs Martin-Jackson agreed, noting that Mr Oldham had done an outstanding job at the session she had attended but that it would be useful to have a bespoke session as there were questions to raise that would not be appropriate in a staff forum. Mr Oldham suggested that the Clinical Commissioning Group (CCG) may like to be involved in this session as well as it will be part of public engagement on the CEP

**ACTION: A bespoke CEP session for Governors to be arranged (Mrs Dowson)**

17/07/14.4.2 Mrs Bullock advised that as the CEP was not a public report and has not yet been agreed by regulators, the detail of the CEP will be provided in the roadshows only. The presentation does require some discussion and narrative. Mrs Bullock stated that the CEP has a system financial challenge of £30m overall and there are risks in some of the schemes put forward and this will be discussed at Council in the future. Dr Griffiths commented that he has a blog which has included a recent article on the CEP and asked that this link be shared to all Governors.

**ACTION: A link to Dr Griffiths blog on CEP to be circulated to all Governors (Mrs Dowson)**

**CoG17/07/14.5 Five Year Forward View (5YFV) and Sustainability and Transformation Plan (STP)**

17/07/14.5.1 Mrs Bullock advised that the Council had requested this additional information on what the 5YFV means locally and for the Trust, (previously known as the STP). Mrs Bullock noted that the complete Cheshire and Wirral chapter of the Cheshire and Mersey 5YFV had been provided in the papers in italics.

17/07/14.5.2 Mrs Bullock reported that while CEP was Phase 1 of the regulatory process, Phase 2 is a review into the long term sustainability of health provision in Central Cheshire. This will run alongside a review in East Cheshire. Mrs Bullock advised that the initial conclusions were summarised in the report. Broadly the report recommends that the Trust is sustainable if it continues to develop its relationship with University Hospitals of North Midlands NHS Trust, (UHNM), while working to develop an Accountable Care System (ACS) with partners in Cheshire and delivering the 5YFV. The outcome of this report will need to be incorporated into the 5YFV plan.

17/07/14.5.3 Mr Osuagwu asked if the long term sustainability review would impact on shared pathology services with East Cheshire NHS Trust (ECT) and Mrs Bullock responded that it was unlikely to be affected at this moment in time. Mrs Bullock advised that what would impact on the collaborative is if service reconfigurations occurred as this would determine what pathology service each hospital requires. Mr Osuagwu thanked Mrs Bullock for her reassurance, reflecting that there is a level of staff concern and discussion on this.

**CoG17/07/14.6 Awards and Visits of Accreditation and Inspection**

17/07/14.6.1 Mrs Bullock advised that the visits of accreditation and inspection undertaken since the last Council meeting were included in the report noting in particular the Cheshire Fire & Rescue audit which had rated the Trust as an exemplar site. This is positive given the scrutiny of fire safety following the Grenfell Tower disaster. Mrs Bullock also highlighted the retention of Pathology accreditation (UKAS) for the Biochemistry and Haematology which is a significant achievement.

*Pat Psaila left the meeting.*

**CoG17/07/15 Governor Discussion Topic - Dementia**

17/07/15.1 Ms Lynch and Mrs Chadwick presented a patient story which had inspired the new Mid Cheshire Hospitals Charity Appeal for dementia. #Everybodyknowssomebody. Ms Lynch outlined the proposals for changes to the hospital to support patients with Dementia and informed the Council that there was significant evidence that the right environment can enhance healing and reduce the length of stay for patients.

17/07/15.2 Ms Lynch advised that changes would include new social areas, changes in wall and floor finishes, as well as changes to how patients are treated, for example allowing patients to sit up at night. Ms Lynch advised that the outdoor space would also be improved with the 'Remember Me' garden designed for RHS Tatton being reinstalled at the hospital. Ms Lynch noted that the garden had won a silver gilt medal at RHS Tatton and had

achieved a lot of media attention. Ms Lynch advised that the appeal had a target of £1.5m.

17/07/15.3 Ms Lynch commented that from a hospital point of view there are real clinical advantages to this project, the new floors will help reduce falls and encourage patients to move about which will reduce pressure ulcers, enable better sleeping at night and get people transferred back to their own homes more quickly. Mrs Chadwick agreed, adding that all the changes will fundamentally reduce a patient's distress.

17/07/15.4 Mr Selby asked what the project aims are for training staff. Ms Lynch replied that staff education is a key part of the project with plans to increase awareness and create more dementia friends among staff. Mrs Bullock acknowledged Mr Selby's support in delivering excellent dementia friends training to staff. Ms Lynch added that staff dementia training is now mandatory for all patient facing staff and that there are plans to deliver further bespoke training to different wards.

17/07/15.5 Ms Lynch clarified that these patients are not admitted for dementia, they have other conditions which require treatment but they also have dementia. The Deputy Chair thanked Ms Lynch for the presentation and congratulated Ms Lynch on the success of the garden at Tatton in achieving silver gilt award and also the level of positive media attention that has resulted from this.

**Resolved:** The Council noted the Chief Executive's Report.

**CoG17/07/16** **Governors' Questions and Non-Executive and Executive Answer Session**

17/07/16.1 The Deputy Chair invited the Governors to ask any additional questions to the Board. Mrs Martin-Jackson advised that she had raised the issue of staff uniform concessions in the hot weather, through Caroline Birch as the union representative. Miss Carmichael confirmed that this issue had been discussed at the staff side committee earlier today and will be discussed by Executives. Mrs Martin-Jackson outlined some of the issues which the hot weather had created adding that some staff have their own health problems or are older and it has been very difficult for them.

17/07/16.2 Miss Carmichael added that some of these issues were difficult to address, for example the Trust does not have enough scrubs for everyone to wear in the hot weather and outlined some of the measures that the Trust takes to support staff during hot weather such as the distribution of cold water to staff and patients. The Deputy Chair asked if there were security and fire issues if doors are left open and it was confirmed that in some areas there would be. Mrs Bullock agreed that this could be the case and that managers had been troubleshooting particular hot spots. Ice, lollies, fans and cold drinks were distributed and locally uniform adjustments had been made.

17/07/16.3 A lot has been done to support staff and Mrs Bullock expressed her disappointment if this advice was not consistent and noted this would be discussed further by the Executives. Mr Hopewell noted that the age and condition of some the estate would further compound problems and noted that it would be very difficult to keep some areas cool when temperatures were 30+ degrees outside but was pleased to hear the measures being

taken.

**CoG17/07/17**  
17/07/17.1

**Any Other Business**

Mrs Beadle advised that the membership team had a free stand at the Nantwich Show next Wednesday and it was a good opportunity for Governors to engage with Members and promote the Trust membership. There were two more tickets available and any interested Governors should let Mrs Dowson know.

17/07/17.2

Mrs Moores asked if there was any further update on the replacement of parking machines. Mrs Bullock replied that there was nothing further to report at the moment.

17/07/17.3

Dr Birch asked the Council to note the Lead Governor report which had been circulated late to Governors. Dr Birch asked all Governors to ensure that any engagement activities were captured and to consider going forward how to capture any feedback from engagement sessions which could enhance the Lead Governor report.

*Executive and Non-executive Directors left the meeting with the exception of Mrs Bullock who was asked to stay on for a further item.*

**CoG17/07/18**  
17/07/18.1

**Chief Executive Briefing in private**

There were no further questions for the Chief Executive. Mr Pritchard advised that he had some questions following the CEP session he had attended but that these could wait for the Governor session.

*Mrs Bullock left the meeting.*

**CoG17/07/19**  
17/07/18.1

**Evaluation of Meeting Effectiveness (in private)**

Dr Birch summarised the meeting and stated that it has been a useful meeting with some good substantive items such as the National Inpatient Survey, the Annual Report and Accounts, the Council Effectiveness Survey and the evocative and moving presentation on dementia. Dr Birch commented that it was good to hear that Governor induction had been effective for new Governors and thanked Mrs Dowson for her support on this. Dr Birch commented on the Chair's report reminding Governors that the Council may wish to work with the Board in one of the development sessions.

17/07/18.2

Dr Birch reflected that the presentation from the external auditor had been helpful explaining the key audit findings clearly and the modified opinion on the RTT performance measure. Dr Birch encouraged all Governors to read the Annual Report for their own information.

17/07/18.3

Dr Birch noted the approval for a change to the constitution addressing an anomaly in respect of volunteers and that this will be taken to the Annual Members meeting to be ratified. Dr Birch reminded the Governors that the patient safety walkaround report had been produced at the request of the Governors and was a useful report on the impact of these walks. Dr Birch advised that the themes and comments emerging from the Governor self-assessment will be picked up over the summer with the Chairman and the Trust Board Secretary for discussion.

17/07/18.4

Dr Birch asked all Governors to support the Annual Members Meeting and

Health and Wellbeing Fair on 4 October and to use their networks to find more exhibitors and visitors. Finally, Dr Birch noted that a Governor only CEP workshop is to be arranged so that Governors are fully cited on the financial and strategic challenges ahead.

**CoG17/07/20**      **Date and Time of Next Meeting**

17/05/18.1      The next meeting is scheduled to take place on Thursday, 19 October 2017 at 5.30pm in the Post Graduate Lecture Hall, Leighton Hospital, Crewe.

The meeting closed at 8.15pm